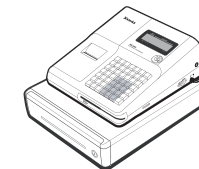


SAM4S ER-260/265

Electronic Cash Register

Quick Setup Guide

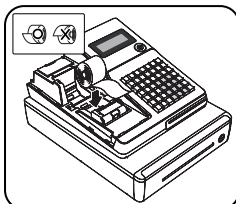


1 Get Ready

Unpack the Cash Register

Remove the cash register from the packaging. Locate the following items:

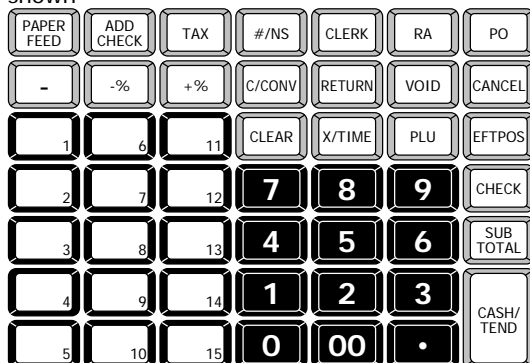
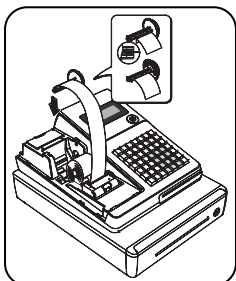
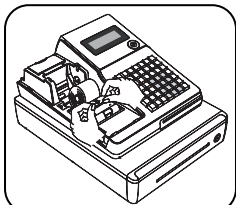
- 1 roll of paper
- 1 rewind spindle (option)
- 1 User Manual
- 1 set of keys (6 pairs, 12 keys in total)



Loading Paper

The register has a built-in thermal printer and a 57mm thermal paper roll. The printer can be used as a receipt printer or a journal printer.

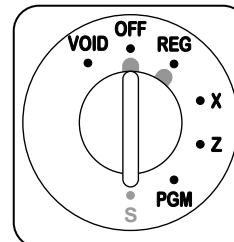
- Lift up the blue paper lever, found on the right hand side of the printer section
- Enter the end of paper into the paper slot
- Press the **FEED** button until the paper comes out from the printer
- If the printer is about to be used as journal printer, insert paper into spool as shown



2 RAM All Clear

RAM (Memory) All Clear - Reset

- A **"Ram all Clear"** will reset the register back to the Factory default settings. It is strongly recommended that a **"Ram all Clear"** is preformed on all new registers **before use**.
- Before switching on the register use a **C** key and turn to **S-Mode** (a hidden position after **PGM-Mode**)
- Hold down the **SUBTOTAL** button
- Turn the power switch **ON**
- After the **beep** release the **SUBTOTAL** button and follow this by pressing the
- **PAPER FEED**, **Dept 5**, **PO**, and then the **CASH/TEND** button in sequence. The display will show " = = = = = = = = ". At the end of this step, **"RAM ALL CLEAR OK!"** will print on the receipt.
- The Display will then show **"PLU INI..."**, press **CASH/TEND** and the display will show " = = = = C C = = = = ". When **"PLU INITIALIZATION COMPLETE"** is printed on the receipt the **"RAM All Clear"** procedure is complete.



REGISTER DEFAULT SETTINGS.

Tax 1

- Rename to **GST**
- **10.000% VAT (Value Added Tax)**

Departments

- **10% GST**
- **Preset Price (0.00)**
- **Override Preset Price**

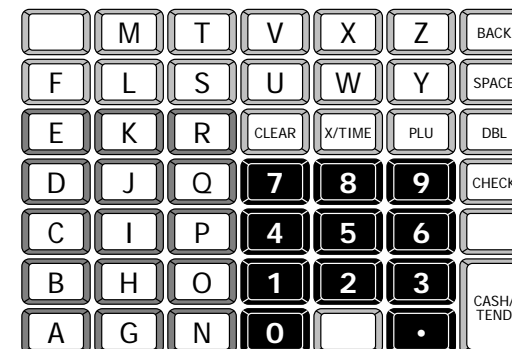
Plu's

- **10% GST**
- **Preset Price (0.00)**
- **All Plu's Linked to Department 1.**

3 Programming

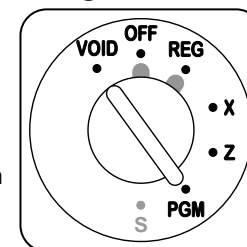
Descriptor Programming Methods

On the **ER-260/265**, there are two different program methods - **Alpha Overlay** or **Two Digit Code**.



Logo Descriptor Programming

- use either a **P** or **C** key and turn to **PGM-Mode**
- Press **X/TIME** button
- Enter up to **32** characters of descriptor for the line
- Press **X/TIME** button again
- Refer to table below, enter 2 digit line code..



Code	Preamble	Code	Postamble
11	1 st Line	21	1 st Line
12	2 nd Line	22	2 nd Line
13	3 rd Line	23	3 rd Line
14	4 th Line	24	4 th Line
15	5 th Line	25	5 th Line
16	6 th Line	26	6 th Line

- Press **CHECK** button
- Repeat for next line
- **CASH** button to finalised program

3

Programming (Continue)

Department Descriptor Programming

- Use either a **P** or **C** key and turn to **PGM-Mode**
- Press **X/TIME** button
- Enter up to **18** characters of descriptor for the line
- Press **X/TIME** button again
- Press the Department key that the descriptor is for
- Repeat for next Department or **CASH** button to finalise programming

PLU Descriptor Programming

- Use either a **P** or **C** key and turn to **PGM-Mode**
- Press **X/TIME** button
- Enter up to **18** characters of descriptor for the line
- Press **X/TIME** button again
- Enter PLU number from the numeric pad then **PLU** button that the descriptor is for
- Repeat for next PLU or **CASH** button to finalise programming

Department Entry Limit or Price Programming

- Use either a **P** or **C** key and turn to **PGM-Mode**
- Enter the price (without decimal point) from the numeric pad
- Press the Department key that the entry limit or price is for
- Repeat for next Department or **CASH** button to finalise programming

PLU Entry Limit or Price Programming

- Use either a **P** or **C** key and turn to **PGM-Mode**
- Enter PLU number from the numeric pad then the **PLU** button that the entry limit or price is for
- Enter the price (without decimal point) from the numeric pad
- Press **X/TIME** button
- Repeat for next PLU or **CASH** button to finalise programming

Note: For **Entry Limit** or **Preset Price**, check the preset status setting of the Department or PLU. For detail, please refer to **Department Programming** and **PLU (Price Look Up) Programming** on the **Operation and Program Manual**

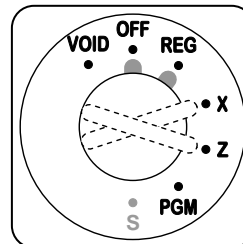
4

Reporting

The **ER-260/265** has two reporting modes, one for printing out the information without resetting any figures; this is referred to as the **X-Mode**

The second is for printing and resetting the figures back to zero ready for next day (**End of Day**), this is referred to as the **Z-Mode**.

- Use either a **Z**, **P** or **C** Key and turn to **X-Mode** or **Z-Mode**.
- Press one of the button from the table below to print out the required report



Button	Mode	Report
CASH	X or Z	Financial
CHARGE	X or Z	Period-to-Date Financial
PLU	X or Z	PLU
X/TIME	X or Z	Hourly Sales
CLERK	X or Z	Clerk

The **ER-260/265** also has 800 lines (fixed) Electronic Journal (**EJ**) build-in. It records transactions which can be printed for inspection. Please check System Option #23, #24 and #26 in the **Operation and Program Manual** for **EJ** configuration..

To print **EJ** record..

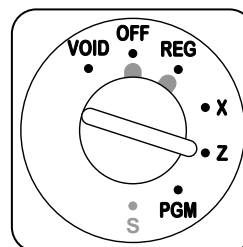
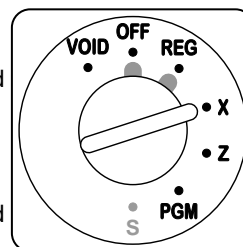
- Use either a **Z**, **P** or **C** Key and turn to **X-Mode**

- Enter **3 0 0 CASH**

To erase the **EJ** manually.

- Use either a **Z**, **P** or **C** Key and turn to **Z-Mode**

- Enter **3 9 9 CASH**

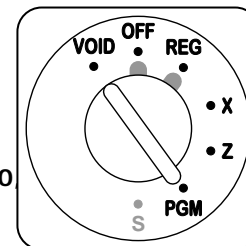


5

Miscellaneous Infomation

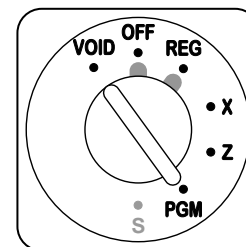
Date Programming

- Use either a **P** or **C** key and turn to **PGM-Mode**
- Enter two digirs for the Day the Month and the Year in **DDMMYY** format.
For example, for **15 Oct 2010** enter **1 5 1 0 1 0**
- Press the **X/TIME** button
- Press the **CASH** button to finalise programming



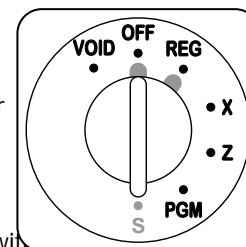
Time Programming

- Use either a **P** or **C** key and turn to **PGM-Mode**
- Enter two digits for the Hour and Minutes in **HHMM** in **24 hours** format.
For example, for **3:25pm**, enter **1 5 2 5**
- Press the **X/TIME** button
- Press the **CASH** button to finalise programming



PC On-Line mode on **ER-260/265** is turned on manually. To do so..

- Use a **C** key and turn to **S-Mode** (a hidden position after **PGM-Mode**)
- Press **RA** button



General Errors

When **ER-260/265** is beeping with display.

E1: General Error; usually a misoperation but could also be incorrect programming.

E3: Printer Error / Paper Jam; please remove paper roll and clean printer, if the problem remains, connect your dealer.

E8: No Paper; please put and insert new paper roll into printer

Exit ALL Error Conditions by pressing the **CLEAR** button